



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

12 SEP 20 A8:54

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Land and Natural Resources - ODOFAW
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

Repair and maintenance on Case, Takeuchi and Multi-Quip heavy equipment machines. These machines are in desperate need of repair and maintenance. Machines are used for maintaining major roadways, fire breaks, trails and motocross track features and facilities at the Kahuku Motocross park.

2. Vendor/Contractor/Service Provider Name:

Allied Machinery

3. Amount of Request:

\$12,000.00

4. Term of contract (shall not exceed 12 months), if applicable:

From: Date of approval

To: 12 months from approval date

5. Prior SPO-001, Sole Source (SS) No.:

per Mr. Lowe 9/27/12 11:15 a.m.

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Allied Machinery is the only authorized licensed dealer for Case, Takeuchi and Multi-Quip equipment for the State of Hawaii. Therefore, Allied is the only business with factory technical knowledge, support, parts and manuals to service and repair this equipment. See attached letter

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department to accomplish its work.

Allied machinery is the only authorized licensed dealer for these heavy equipment machines in the State. Therefore, they are the only dealer on island to furnish parts and have the certified staff to service this type of heavy equipment. See attached letter

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Contacted mainland manufacture - No other dealer or shop is authorized to work on these machines in Hawaii. Staff first used the form SPO Form-10 to find a vendor for these requested services. Staff was able to contact six vendors and only Allied machinery could provide a quote for this type of service. No other vendor could provide a dollar amount for these services because they do not work on these types of machines.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

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9. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

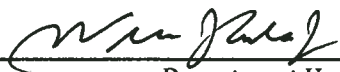
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Aaron Lowe	Oahu DOFAW/DLNR	808-973-9782	alowe@hawaii.rr.com

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

9/17/12

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 9/28/12

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This approval is based on the department's representation that Allied Machinery is the sole provider of service and parts for Case, Takeuchi and Multi-Quip heavy equipment machines. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Charles J. [Signature] 9/28/2012
Chief Procurement Officer Signature Date